

PLEASE READ CAREFULLY AND SIGN THIS AGREEMENT

I agree to pay the registration fee when I submit the registration form to enroll my child at Cross and Crown Preschool (soon to be LHP). I understand that the registration fee is NOT refundable. I understand that my registration fee will only hold my child(ren)'s spot until June 1, 2025.

I agree to pay May 2026 tuition by June 1, 2025, to hold my child(ren)'s place in the preschool until August 1, 2025. If I am enrolling my child(ren) after June 1, 2025, I agree to pay the registration fee and May 2026 tuition at the time of registration. **If I withdraw my child(ren) for any reason I understand that May 2026 tuition is NOT refundable after June 30, 2025. I understand that this is payment for the last month of preschool (May 2026), not September 2025 tuition.**

I agree to pay the September 2025 tuition by August 1, 2025. If I am enrolling my child(ren) after August 1, 2025, I agree to pay the registration fee, May 2026 tuition, and September 2025 tuition at the time of registration.

I understand that tuition is charged on an annual basis. I understand that if I elect to pay the annual tuition on a monthly installment basis the monthly payments will be in equal increments, as per the table below, even though there may be variances in the number of school days per month due to holidays, vacations, or weather conditions. If the entire school year's tuition is paid by the first day of school, the total tuition will be reduced by 5%.

Tuition payment for:	Due by:	3-Day Preschool	3-Day Pre-K	5-Day Pre-K
Registration Fee	At Enrollment	\$75.00	\$75.00	\$75.00
May 2026	June 1, 2025, or at enrollment	\$290.00	\$245.00	\$390.00
September 2025	August 1, 2025, or at enrollment	\$290.00	\$245.00	\$390.00
October 2025	First day of class-October 2025	\$290.00	\$245.00	\$390.00
November 2025	First day of class-November 2025	\$290.00	\$245.00	\$390.00
December 2025	First day of class-December 2025	\$290.00	\$245.00	\$390.00
January 2026	First day of class-January 2026	\$290.00	\$245.00	\$390.00
February 2026	First day of class-February 2026	\$290.00	\$245.00	\$390.00
March 2026	First day of class-March 2026	\$290.00	\$245.00	\$390.00
April 2026	First day of class-April 2026	\$290.00	\$245.00	\$390.00

I understand that tuition installment payments are due by the dates listed in the table above. I understand I will be charged a \$15.00 late fee if payment is not received by the 10th of each month. I understand that if tuition and late fees are not current within 30 days of the due date, my child will be removed from the school roster. I understand that a \$25.00 fee will be charged for any NSF checks and I will be required to pay all future payments with a cashier's check, cash, or online payment only (no personal checks).

I understand that there may be variances in the number of school days per month due to holidays, vacation, or weather. I understand that I am responsible for the full monthly tuition whether or not my child attends every day, as long as I expect a position in the class to be held for my child. I understand that no refund will be given for attendance for only part of a month. If I must withdraw my child from school, I agree to give a two-week notice in writing.

If a rebate/refund is allowed and the original payment was made online through our PayPal payments store, when possible, your refund will be processed through PayPal and credited to the payment method on file with PayPal. When a refund of an online transaction made through PayPal is not possible, the refund will be made for the net amount we received for that transaction. (We provide an online payments option for the convenience of our clientele. There is a cost to the preschool, currently 1.99%+ \$0.49, to provide this option.)

There have been multiple instances in the past where children were picked up late from preschool. This can be distressing for the child, who may feel forgotten, and it also impacts the teachers' valuable planning and setup time. If I anticipate being late picking up my child, I will call the church office at (425) 255-5910 as soon as possible to inform the staff. If the office is closed (office hours are 9:00 a.m. to 3:00 p.m.), I understand that I may contact the teacher directly, but only in case of an emergency, in order to avoid disrupting classroom activities. A child will be considered late for pick-up 10 minutes after class ends. The morning class runs from 9:00 a.m. to 11:30 a.m. Each family is allowed **one** late pick-up per school year without penalty. (Please see parent handbook for more details). **Late fees must be paid before the child may return to class. Payment can be made by check, through our payment store, or cash (exact amount only, we do not have change available).**

By what method do you plan to pay tuition? ☐ online payment ☐ check ☐ cash

If paying by check or cash, would you like to receive tuition payment envelopes? ☐ no ☐ yes

<hr style="border: 0; border-top: 1px solid black; margin-bottom: 5px;"/> Student's Name	<hr style="border: 0; border-top: 1px solid black; margin-bottom: 5px;"/> Class
<hr style="border: 0; border-top: 1px solid black; margin-bottom: 5px;"/> Signature of Parent or Legal Guardian	<hr style="border: 0; border-top: 1px solid black; margin-bottom: 5px;"/> Date